**Hull Culture & Heritage Partnership: Terms of Reference**

**Introduction**

The Hull Culture & Heritage Partnership is established to monitor and implement the 5-year Hull Culture & Heritage Strategy 2025 - 2030, which is a direct subordinate of the Hull Community Strategy 2024 - 2034. The Community Strategy’s ambition is to continue building Hull’s reputation as a leading UK city in community-led culture and heritage. The Culture & Heritage Partnership ensures a collaborative approach in achieving this vision.

**Purpose**

The purpose of the Hull Culture & Heritage Partnership is to provide strategic oversight, support, and monitoring for the implementation of the Hull Culture & Heritage Strategy. The partnership aims to foster a vibrant cultural environment, promote economic development through cultural initiatives, enhance social inclusion, and build strong community and international partnerships.

**Key Responsibilities**

* Guide the strategic direction and priorities of the Hull Culture & Heritage Strategy.
* Regularly monitor, review, and evaluate the progress of the strategy implementation, measuring its impact against the goals and objectives.
* Foster strong partnerships and collaborative efforts among stakeholders in the cultural, public, private, and voluntary sectors to support the Culture & heritage Strategy locally, regionally, nationally and internationally.
* Identify and mobilise resources to support cultural initiatives and projects that contribute to the Culture & Heritage Strategy and supporting delivery plan.
* Ensure that all cultural and heritage initiatives are inclusive and represent Hull’s diverse communities, supporting the strategy’s emphasis on community-led culture.
* Uphold ethical standards and promote collaborative decision-making and accountability, in line with the principles of the Culture & Heritage Strategy.

**Suggested Membership**

The Hull Culture & Heritage Partnership will be comprised of members and representation from the following key organisations:

[Indicative List Only]

* Hull City Council
* University of Hull
* Hull College
* Cultural Sector representation: Chair of Cultural Collisions
* VCS
* Independent creative practitioners – e.g. Chair, Film and TV Network; Chair, Music Board, Artist-led initiative
* Health – Public Health / NHS
* Business – NTE, independent business, large city business
* Key networks: LVEP, Hey Creative (Compact)
* Young person – to ensure the voice of young people are heard

**Appointment of the Chair**

The Chair of the Hull Culture & Heritage Partnership will be appointed from the board, once established. The Chair must demonstrate significant experience in cultural and heritage governance, a strong commitment to Hull’s Cultural & Heritage strategy, and the ability to lead the Partnership effectively.

**Quoracy**

A minimum of [specified number] members must be present for decisions to be valid. To be agreed when the group is established.

**Term Limits**

Partnership members will serve a term of two years, with the possibility of one renewal, if the role is individual. However, some membership places will be reserved for key roles, for example, if the member is representing a group or network with its own review or term, this will ensure the board it refreshed.

**Meetings**

* The Partnership will meet quarterly, with additional meetings as required.
* Decisions will be consensus-based, with a simple majority vote if consensus cannot be reached.
* In the event that a majority vote cannot be reached, the Chair will have the casting vote.
* Secretariat and administration of the partnership will be the responsible of the Culture, Place and City Centre service, Hull City Council

**Accountability and Monitoring**

* Supported by the CPCC Service in overseeing the production of annual reports to update stakeholders, partners and the city on the progress and impact of the Hull Culture & Heritage Strategy.
* Transparent decision-making processes, with minutes and decisions made publicly accessible.
* Systematic monitoring and evaluation of the strategy, including annual reviews and adjustments based on feedback and performance metrics, aligned with the Community Strategy.
* Joint accountability with all stakeholders, ensuring shared responsibility for outcomes in support of the Culture & Heritage Strategy.

**Ethical and Collaborative Leadership**

* Promote ethical practices and collaborative leadership across the city.
* Foster a culture of inclusivity, ensuring representation from diverse stakeholders.
* Provide ongoing training and development for Partnership members on governance and cultural management best practices.